## **APPROPRIATION NO. 19, 2024**

CITY CLERK

**AMOUNT** 

\$5,000.00

**APPROPRIATED** 

AN ORDINANCE TO APPROPRIATE AN ADDITIONAL SUM OF MONEY FOR EXPENSES INCURRED DURING THE YEAR 2024.

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

BE IT ORDAINED by the Common Council of the City of Terre Haute, Vigo County, Indiana, that for the expenses of said municipal corporation the following additional sum of money is hereby appropriated and ordered set apart out of the fund herein named and for the purposes herein specified, subject to the laws governing the same:

Admin Assistant (Mayor)

FROM:

**AMOUNT** 

\$5,000.00

REQUESTED

T ROW.	#0101-0001-01-412012	<i>\$2,000.00</i>	<b>42,</b> 000.00		
TO:	Interns (Engineering) #0101-0010-01-412177	\$5,000.00	\$5,000.00		
	TOTAL	\$5,000.00	\$5,000.00		
	al I Land	,			
Introduced by: Cheryl Loudermilk, Councilperson					
Passed in open Council this					
Jammy Boland, President					
ATTEST: Weekelle Rolling Michelle L. Edwards, City Clerk					
Presented by me to the Mayor this $2^{n\alpha}$ day of $2^{n\alpha}$ , 2024					
at 9:24	o'clock.	0			
Muchelle Logherado Michelle L. Edwards, City Clerk					
Approved by	me, the Mayor, thisd	lay of May	, 2024.		
	72	Bra	ndon C. Sakbun, Mayor		
ATTEST:	Michelle Ledut	Michelle	L. Edwards, City Clerk		

## REQUEST FOR TRANSFER OF BUDGETED FUNDS (For Approval by Mayor, Controller, and City Council)

This form is to be used when the requested transfer is between two major classifications.

DEPART	MENT or FUND: Mayo	<u>r</u>	
DATE:	4/10/2024		
FROM:	Account # 0101-0001-01-412012	Account Name: Administrative Assistant	Amount: 5,000.00
TO:	0101-0010-01-412177	Interns	5,000.00
FROM:			
TO:	*****		
FROM:			•
TO:			
FROM:		· · · · · · · · · · · · · · · · · · ·	
TO:			
		Total Amount to be Transferred:	5,000.00
Department	t Head Approval:	Date:	CONTRACTOR OF A STATE
(Forward to M	fayor) Si	gnature	
Mayoral Ap		Paluse Date 4/12/2	<del></del>
Controller A		Date 4/11/24	

DEPARTMENT HEAD: Please attach a memorandum briefly detailing the need for this resolution. Such information should include specific services or products you intend to purchase and the reason you have surplus funds in the specified accounts.

Revised November 2021



## City of Terre Haute

City Hall, 17 Harding Avenue, Terre Haute, Indiana 47807

## MEMORANDUM

TO:

City Council

FROM:

Eve Friedman-Dekro, Administrator, Citizen Engagement &

Communication

DATE:

April 12, 2024

RE:

Request for Transfer of Budgeted Funds

I am writing to inform you that I am requesting a transfer of budgeted funds from the Mayor 'Administrative Assistant' account to the 'Interns' budget account in the Engineering Department in the amount of 5,000.00. This 5,000.00 will allow us to pay for a summer 2024 Engineering Department intern who will assist the department with projects and tasks for an 11 week program.